

Job Specification – Teaching Assistant Level 2

Pupil Premium and Vulnerable Child Support

Skills and Attributes	Essential	Desirable	Training
Supporting Teaching and Learning	Experience supporting teaching and learning across Key Stage 1 and Key Stage 2. Ability to adapt learning activities to meet individual pupil needs.	Experience working in mixed-age classes.	Level 2 Teaching Assistant qualification (or equivalent). Ongoing CPD in teaching and learning.
Phonics	Confident in delivering Read Write Inc. Phonics or a structured phonics programme with fidelity. Able to assess and support pupil progress.	Read Write Inc. Phonics accreditation or experience delivering the programme.	Read Write Inc. training and regular refresher sessions.
Small Group Teaching	Able to plan and deliver targeted small group interventions that accelerate pupil progress in English and mathematics.	Experience leading intervention groups independently.	Intervention programme training.
Intervention Delivery	Able to deliver evidence-based interventions, including Number Stacks and Literacy Gold, monitor progress and provide feedback to teachers.	Experience using a range of intervention programmes.	Number Stacks, Literacy Gold and intervention-specific training.
Behaviour Management	Consistently applies the school's behaviour policy and uses positive behaviour strategies to support learning.	Experience supporting pupils with additional behavioural needs.	Behaviour management and de-escalation training.
SEMH and Pastoral Support	Provides pastoral support to vulnerable pupils, develops positive relationships and promotes emotional wellbeing. Able to deliver targeted SEMH support.	Experience supporting pupils with SEMH needs or trauma-informed practice.	SEMH, trauma-informed practice, safeguarding and mental health awareness training.
Pupil Premium and Vulnerable Pupils	Understands barriers to learning and supports disadvantaged and vulnerable pupils to achieve their potential. Maintains high expectations for all learners.	Experience supporting Pupil Premium pupils or children with additional needs.	Equality, inclusion and safeguarding training.
Classroom Environment	Supports the creation of an engaging, safe and stimulating classroom environment, including	Experience contributing to curriculum displays	Health and Safety and classroom organisation training.

	preparing resources and maintaining displays.	and learning environments.	
Whole Class Cover	Confident to supervise and deliver planned learning to whole classes during PPA cover for one afternoon each week, ensuring continuity of learning.	Previous experience providing whole class cover.	PPA cover, curriculum and behaviour management training.
Assessment and Record Keeping	Observes, records and reports pupil progress accurately, contributing to assessment and intervention reviews.	Experience using school assessment systems.	Assessment for Learning training.
Communication	Builds positive relationships with pupils, staff, parents and external professionals. Communicates effectively both verbally and in writing.	Experience contributing to multi-agency meetings.	Professional communication and safeguarding updates.
Safeguarding	Demonstrates a strong commitment to safeguarding and promoting the welfare of children. Follows all school safeguarding procedures.	Experience as a safeguarding champion or pastoral lead.	Current safeguarding, Prevent, KCSIE, First Aid (desirable).
Personal Qualities	Caring, patient, resilient, organised, flexible and able to work independently and as part of a team. Demonstrates initiative and professionalism at all times.	Experience mentoring or coaching colleagues.	Ongoing professional development as identified through appraisal.